

### INTRODUCTION

HOTA loves education.

As HOTA continues to grow as a cultural precinct, we have a more ambitious Education program than ever. It is the engagement of a dedicated education network that has allowed us to continue to grow and explore our potential.

Our education programs have always been developed first and foremost to support the work of teachers to deliver high quality Arts learning experiences that have the power to inspire and energise unforgettable teaching and learning for you and your students. It is our pleasure to create this vision alongside you.

### PURPOSE

The HOTA Performing Arts Education Reference Group (ERG) will provide support to HOTA Education staff with the aim of tailoring HOTA's educational offer to teachers and students. Consultation will be sought across the following areas:

- Program development
- Educational resources (online and in-house)
- Incursions and Excursions
- Student workshops and enrichment opportunities
- Marketing and communication
- Professional development for teachers

The Education Reference Group (ERG) will provide timely advice to the Education Producer who will chair the group. Minutes of meetings will be forwarded to group members in a timely manner following each meeting. The Chair will prepare a summary report for the Director of Programming and Presenter Services for reference and discussion.

### GROUP ROLES AND RESPONSIBILITIES

ERG members will commit to becoming members for a two-year tenure, with membership capped at 10 participants per academic year. An option of renewal, continuing for up to three years in total, is subject to invitation from the Chair.

The ERG will meet quarterly across the year, with a minimum of three weeks' notice, at 4.30pm weekdays. The Chair will convene the panel and seek new panel members at the Chair's discretion. Failure by a panel member to attend more than two consecutive meetings will render their membership lapsed, at the discretion of the Chair.

Panel members will receive no remuneration from HOTA. The ERG provides an opportunity for professional engagement and development with peers, teaching networks and the broader arts communities. Public acknowledgment of panel membership is accepted, upon request.

### COMPOSITION

Panel members will be selected from across the education sectors and will informally represent the sector to the best of their ability as well as relaying relevant information from panel meetings to education colleagues.

Educational sectors approached will include, but not be limited to, the following sectors:

- Early Childhood
- Primary School
- Secondary School
- Tertiary and adult education sector
- Public, Independent and Catholic School Sector
- Queensland Curriculum and Assessment Authority (QCAA) and Queensland College of Teachers (QCT)
- Queensland or National Arts Teachers organisations (e.g. DQ, AUSDANCE, ATOM, QTMA)
- Performing or Creative Arts Specialists, General Teachers, Arts Coordinators, Heads of Department and School leadership roles
- Beginning and experienced educators

Art is a core value at HOTA and at the heart of everything we do. In response to this occasionally, local Gold Coast artists will also be invited to join the panel. Subject matter experts may be invited to attend the panel, on a case-by-case basis, for particular projects or issues.

### CONFIDENTIALITY

Some matters discussed will be confidential and all discussion and correspondence, unless otherwise indicated by the Chair, are to remain confidential to the panel. Panel members do not represent the opinions or decisions of HOTA, and should not present themselves as representatives of HOTA.

Panel members must disclose conflicts of interest when they arise verbally or in writing to the Chair.

Panel membership will be documented and confirmed by the Chair on an annual basis, or when vacancies become available.

### Chair of HOTA Performing Arts Education Reference Group

Education Producer, HOTA, Home of the Arts.

E: [hotaeducation@experiencegoldcoast.com](mailto:hotaeducation@experiencegoldcoast.com)

Ph: (07) 5588 7031

I ..... (full name) agree to abide by the above Terms of Reference as a member of the **HOTA Gallery and Visual Arts Education Reference Group**.

Signature ..... Date .....

Please read and sign the **HOTA Performing Arts** Education Reference Group Terms of Reference before completing and submitting the Application Form.

Name \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Email \_\_\_\_\_

Phone/Mobile \_\_\_\_\_

Place of work \_\_\_\_\_

Subject area \_\_\_\_\_

Grade(s) \_\_\_\_\_

Dietary requirements \_\_\_\_\_

### Meeting Schedule

The HOTA Performing Arts Education Reference Group meets once per term. Exact meeting dates and times will be confirmed and emailed to members by the Education Producer at the start of each academic year. Meetings are typically held at HOTA Central from 4:30–6:00pm.

### Expression of Interest

Please provide a short statement (no more than 250 words) outlining why you wish to become a member of the HOTA Performing Arts Education Reference Group (ERG), and the strengths and skills you feel you will contribute.

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Signature ..... Date .....

Many thanks for your interest in the HOTA Performing Arts Education Reference Group (ERG). We will be in touch with the outcome of your application.

Please return the completed and signed forms (pages 2 and 3) to the attention of the Education Producer at:  
hotaeducation@experiencegoldcoast.com