

ENERGIES 2024

SUBMISSION CHECKLIST

ARTIST STATEMENT

An artist statement is an important document that helps the viewer connect with the story of your work.

Do's

- ✓ Introduce the main/ core idea of the work
- ✓ Stick to one, simple concept that is an access point into the artwork
- ✓ Stick to 60-80 words
- ✓ Leave space for people to have their own ideas and opinions
- ✓ Use simple language, be direct and to the point

Don'ts

- Try to explain the entire work or tell the viewer everything about it
- Exceed 80 words
- Use complex vocabulary

PREPARING WORK

Digital files

- ✓ Ensure the files are mp4, jpg, jpeg, png, mov
- ✓ For video files, please ensure the work is exported at the ratio 16:9 with a frame rate of 1920 x 1080 (HD) or 3840 x 2160 (4K)
- ✓ Files are saved on a labelled USB

Framed works

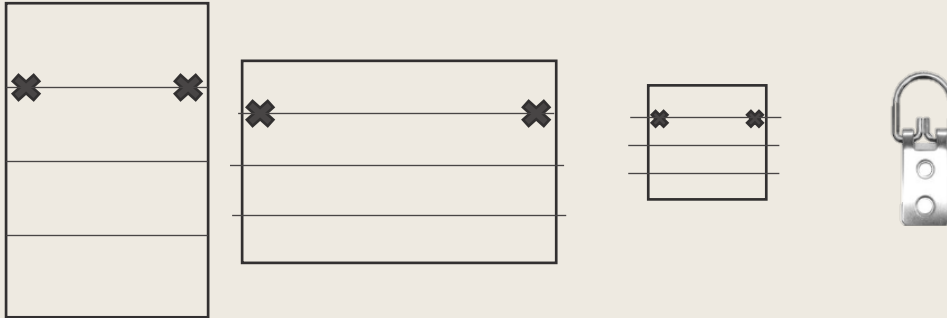
- ✓ Frame is free of scratches, dents, chips or scuffs
- ✓ Work is secured in place behind the glass/ Perspex
- ✓ Glass/ Perspex is clean
- ✓ D hooks are installed 10-15cm from the top of the frame, evenly on both sides
- ✓ Work is wrapped and labelled

Unframed works on paper

- ✓ Works are delivered in protective casing (sleeve or tube) with hanging pins
- ✓ Work is not able to be smudged
- ✓ Artwork is completely dry
- ✓ Artwork is labelled

Unframed works (canvas)

- ✓ Canvas is undamaged
- ✓ Artwork is completely dry
- ✓ D rings are installed evenly on both sides –
 - The recommended location for d rings on the back of a frame or canvas is in the top third point, as demonstrated below. Use a ruler to ensure equal positioning.



- ✓ Artwork is wrapped and labelled

Installations

- ✓ All parts are labelled
- ✓ All parts are delivered in protective wrapping
- ✓ Installation fastenings are attached

All works

- ✓ **Installation instructions are clear and precise**